



EXECUTIVE OFFICE OF THE PRESIDENT
CHIEF OF STAFF AND HEAD OF THE PUBLIC SERVICE

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When replying please quote

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P.O. Box 40530-00100
Nairobi, Kenya

Ref. No. **OP/CAB 1/1/11**
and date

22nd July, 20**26**

Prof. Abdulrazak Shaukat, PhD., EBS

Principal Secretary
State Department for Science, Research & Innovation
Office of the Prime Cabinet Secretary & Ministry of Foreign and Diaspora Affairs

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National Administration
Ministry of Interior and National Administration

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The National Treasury and Economic Planning

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Ministry of Roads and Transport
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Ministry of Gender, Culture and Children Service
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Hon. Shadrack Mose, CBS

Solicitor General
Office of the Attorney General and Department of Justice
State Law Office
NAIROBI

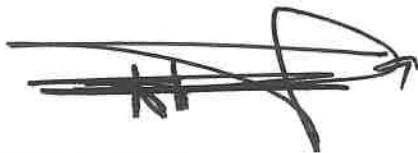
**RE PROMPT FILLING AND RETURN OF THE FORM FOR EXPRESSION OF
INTEREST BY REGULATORY AUTHORITIES AND AGENCIES (RAAs) TO SERVE
IN THE INAUGURAL STEERING COMMITTEE**

The communication dated 7th July 2026 together with its enclosures refers. (A copy of the same is attached hereto for your ease of reference).

Attached to this communication is the **Form for Expression of Interest by Regulatory Authorities and Agencies (RAAs) to Serve in the Inaugural Steering Committee** for your prompt action within the timelines indicated therein, if you are desirous of serving in any of the listed positions.

The Contact Person for this exercise from this Office is:

Mr. Alex Mwaniki, MBS
Director - Regulatory Compliance
Tel. No. 020 2227411 Extn. 22078
Mobile No. 0722 229 229
Email Address: alrcoffice@headofpublicservice.go.ke



Arthur A. Osiya, CBS

FOR: CHIEF OF STAFF AND HEAD OF THE PUBLIC SERVICE

Copy to: Deputy HOPS

Secretary, State Corporations Advisory Committee
Ag. Inspector General of State Corporations

- Encl.** (i) Form for Expression of Interest by Regulatory Authorities and Agencies (RAAs) to Serve in the Inaugural Steering Committee
(ii) Letter dated 7 July 2026



**EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF THE CHIEF OF STAFF AND HEAD OF THE PUBLIC SERVICE**

**FORM FOR EXPRESSION OF INTEREST BY REGULATORY AUTHORITIES AND
AGENCIES (RAAs) TO SERVE IN THE INAUGURAL RAAs STEERING COMMITTEE**

Preliminaries

- a) The Guidelines for the Constitution of the Inaugural RAAs Steering Committee (hereafter referred to as the Guidelines), and Schedule 1 – titled RAAs Per the Five Sectors in the Plan that were attached to the communication dated 7th July 2026 apply. These can be found on the Website of the Chief of Staff and Head of the Public Service under the Downloads Tab at URL <https://www.headofpublicservice.go.ke/downloads>.
- b) All Entries must be typed and submitted physically to the Department for Audit, Legal and Regulatory Compliance in the Office of the Chief of Staff and Head of the Public Service, Harambee House, 10th Floor, Office Number 1006.
- c) **Entries from ALL interested candidates must reach the Office stated in (b) above by close of business Wednesday, 5th August 2026.**
- d) The Contact Person for this assignment is:
Mr. Alex Mwaniki, MBS,
Director - Regulatory Compliance,
Mobile No. 0726 103 597,
Email Address: alrcoffice@headofpublicservice.go.ke.

FORM FOR EXPRESSION OF INTEREST

1. Description of Applicant

- i. Name of Applicant:
- ii. Designation of Applicant in the RAA (i.e. Chairperson, CEO, Corporation Secretary, Head of Internal Audit:
- iii. Confirm that the period of the remainder of your tenure is in excess of twelve (12) months:
- iv. Name of RAA:
- v. State Department in which the RAA belongs:

2. Sector

Tick the Sector to which the RAA belongs from Schedule 1 – titled RAAs Per the Five Sectors in the Plan:

- i. Governance and Public Administration Sector []
- ii. Land and Natural Resource Sector []
- iii. Infrastructure Sector []
- iv. Social Sector []
- v. Finance and Production Sector []

3. Designation

Tick the position you seek to apply for from the Designations outlined in Section 3.2 of the Guidelines titled - Breakdown of Membership of the Inaugural RAAs Steering Committee:

- i. Chairperson []
- ii. Vice-Chairperson []
- iii. Five (5) Chief Executive Officers (CEOs) []
- iv. Two (2) Representatives of the Standing Committees on the Revitalisation and Re-energisation of RAAs from the State Departments []
- v. One (1) Representative of the Heads of Internal Audit []
- vi. One (1) Representative of the Corporation Secretaries []

NB:

The application process for all the above positions will be progressed by the Office of the Chief of Staff and Head of the Public Service in accordance with Section 3.3 of the Guidelines following the collation of the names of the candidates that have expressed interest in the respective positions.



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7th July, 20**26**

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Ministry of Gender, Culture and Children Service
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Solicitor General
Office of the Attorney General and Department of Justice
State Law Office
NAIROBI

**DIRECTIONS FOR THE CONSTITUTION OF THE INAUGURAL REGULATORY
AUTHORITIES AND AGENCIES (RAAs) STEERING COMMITTEE**

The formation of a RAAs Steering Committee to enable a measure of self-direction among the RAAs in the interest of peer learning and engagement as well as the establishment of constructive collaborations was one of the key outcomes of the 3rd Annual RAAs Conference held at the South Eastern Kenya University (SEKU) in May 2026.

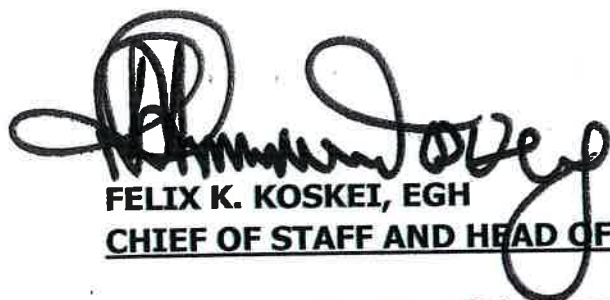
In furtherance of this, find attached the guidelines for the establishment of the Inaugural RAAs Steering Committee. This Office will issue further directions towards the implementation of the guidelines in order for the RAAs Steering Committee to be set up in the shortest time possible.

As the Thought Leaders in the State Departments that have RAAs under their Ward, your continued monitoring and guidance of the RAAs under the direction of the Steering Committee and its activities will serve to strengthen the RAAs, and consolidate the gains already achieved through the Campaign for the Revitalisation and Re-energisation of RAAs.

The Contact Person for this exercise from this Office is:

Mr. Alex Mwaniki, MBS
Director - Regulatory Compliance
Tel. No. 020 2227411 Extn. 22078
Mobile No. 0722 229 229

Email Address: alrcoffice@headofpublicservice.go.ke



FELIX K. KOSKEI, EGH
CHIEF OF STAFF AND HEAD OF THE PUBLIC SERVICE

Copy to: The Hon. Attorney-General
Respective Cabinet Secretaries
Secretary, State Corporations Advisory Committee

Ag. Inspector General of State Corporations

Chief Executive Officer - Council of Governors (for information only)

- Encl.** (i) List Guidelines for the Constitution of the Inaugural RAAs Steering Committee
(ii) List of Regulatory Authorities and Agencies per Sector



**EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF THE CHIEF OF STAFF AND HEAD OF THE PUBLIC SERVICE**

**GUIDELINES FOR THE CONSTITUTION OF THE INAUGURAL RAAS
STEERING COMMITTEE**

1. Brief Background

One of the outcomes of the 3rd Annual RAAs Conference held at the South Eastern Kenya University (SEKU) in May 2026 was the adoption of a measure of self-direction by RAAs as a strategy to promote and deepen peer engagement, peer learning, self-direction and the establishment of a competent community of practice bringing together all national Regulatory Authorities and Agencies (RAAs). These Guidelines have therefore been prepared to facilitate the inaugural formation of the proposed RAAs Steering Committee to oversee the convention of the RAAs. Thereafter, the proposed Steering Committee is expected to lead the RAAs in developing comprehensive guidelines agreed to by the RAAs for the purposes of operationalising the convention of the RAAs. It is anticipated that the convention of the RAAs will be formally anchored in subsequent Government governance instruments.

As part of his Mandate outlined in the Executive Order No. 1 of 2025, namely, to ensure the overall effectiveness of the Public Service, the Chief of Staff and Head of the Public Service (COS&HOPS) will maintain a watching brief over the Steering Committee.

2. Terms of Reference for the Inaugural Steering Committee

- i. To advance the Objectives of the Campaign for the Revitalisation and Re-energisation of RAAs¹;
- ii. To cause the mutual agreement of RAAs on a framework for meaningful, constructive, and productive engagement between RAAs bearing in mind the individual personality and responsibility of each RAA;

¹ See all available explanatory literature concerning the Campaign for the Revitalisation and Re-energisation of RAAs on the website of the Chief of Staff and Head of the Public Service (COS&HOPS) under the Regulatory Compliance Tab.

- iii. To promote harmony and cooperation between RAAs within the same sector, and corporately;
- iv. To enhance the ability of RAAs to design cogent, transformative and impactful programmes within their budgetary allocation;
- v. To promote the institutionalisation of precision tracking, monitoring and evaluation of the implementation of programmes by RAAs;
- vi. To promote the capacity building of all actors within the RAAs space towards achieving efficiency and effectiveness in the discharge of their regulatory mandate. Actors include Chairpersons of Boards; Board Members; CEOs and Senior Management; Heads of Internal Audit; Corporation Secretaries; and Compliance and Enforcement Officers;
- vii. To promote the continuous engagement and information sharing between RAAs, their respective Stakeholders, and the Public;
- viii. To facilitate all necessary administrative processes required for the smooth and effective running of the Steering Committee and the convention of the RAAs. This includes keeping updated records of member RAAs and all relevant actors, special responsibilities assigned to specific RAAs, the financial or other contributions made by RAAs where applicable among others; and
- ix. To formulate operational guidelines and protocols for the consideration and adoption by the convention of RAAs within three (3) months following the inauguration of the Steering Committee.

2.1 Standing Responsibilities of the Steering Committee

- 1. Mobilising resources for the activities of the RAAs (e.g., seminars, trainings, capacity building etc.) from among the RAAs and any other external sources;
- 2. Mobilising resources for the Annual RAAs Conferences; and
- 3. Organising the 4th Annual RAAs Conference.

2.2. Specific Responsibility for the 5 CEOs in the Steering Committee

Facilitating the administrative costs of the agreed activities of the Steering Committee;

3. Composition of the RAAs Steering Committee.

3.1 Sector-Based Classification of the RAAs for the purposes of Populating the Steering Committee

The membership of the Steering Committee shall be drawn from the following five Sectors that are outlined in the Plan and contained in Schedule 1 of these Guidelines.

- i. Governance and Public Administration Sector
- ii. Land and Natural Resource Sector
- iii. Infrastructure Sector
- iv. Social Sector
- v. Finance and Production Sector

3.2 Breakdown of Membership of the Inaugural RAAs Steering Committee

S/No.	Designation	Eligibility (See Section 3.3 for details of the selection procedure for each designation)	No. Required
LEADERSHIP			
i.	Chairperson	Chairpersons of Boards drawn from any of the Five Sectors outlined in 3.1 above [The Institution of the Chairperson to provide Secretariat Services.]	1
ii.	Vice-Chairperson	Chairpersons of Boards drawn from any of the Sectors other than that from which the Chairperson is selected	1
MEMBERSHIP			
iii.	Five (5) Chief Executive Officers (CEOs)	CEOs from each of the Five Sectors outlined in 3.1 above	5
iv.	Two (2) Representatives of the Standing Committees on the Revitalisation and Re-energisation of RAAs from the State Departments	Chairpersons of RAAs Standing Committees from the State Departments	2

S/No.	Designation	Eligibility (See Section 3.3 for details of the selection procedure for each designation)	No. Required
v.	One (1) Representative of the Heads of Internal Audit	Heads of Internal Audit	1
vi.	One (1) Representative of the Corporation Secretaries	Corporation Secretaries [The appointed Corporation Secretary shall serve as the Secretary to the Standing Committee with voting rights.]	1
vii.	Representative from the Office of COS&HOPS	Ex-Officio Member	N/A
TOTAL			11

3.3 Procedure for Selection of Members of the Steering Committee

- The Office of COS&HOPS will be the returning officer for the purposes of the formation of the Inaugural Steering Committee which will thereafter formulate suitable guidelines to enable the perpetuation of the Steering Committee.
- Members of the Steering Committee will serve for a period of One (1) Year with a possibility for re-selection once using the prescribed procedure.
- Persons who have less than 12 months remaining in their substantive position are ineligible for selection in any of the positions.

3.3.1 Procedure for Selection of the Chairperson, Vice-Chairperson, and the Five (5) Chief Executive Officers (CEOs) of the Steering Committee

- The Office of COS&HOPS will superintend the constitution of the Inaugural Steering Committee. The following procedure shall apply for the following positions:
- Through a written communication, the Office of COS&HOPS will call for a written expression of interest from RAAs for persons interested in serving as the Chairperson, Vice-Chairperson, or the Five CEOs.
- The results of the expression of interest as organised in the sector-based categories listed in 3.1 above will then be published to the relevant category of actors for their attention and further action as described below. For instance, expressions of interest for the positions of chairperson and vice-chairperson will be brought to the attention of all the chairpersons of RAAs, while those of the CEOs will be brought to the attention of all the CEOs of the RAAs.

a. Procedure for selection of Chairperson

- The position of chairperson of the Steering Committee will be rotational among the five sectors in series annually;
- The chairperson shall be drawn from the pool of persons who expressed interest in the position of chairperson.
- The Sector that will have received the highest number of expressions of interest for the position of chairperson will produce the chairperson of the Inaugural Steering Committee;
- The Office of COS&HOPS will then invite the Sector to deliberate on the list of persons interested to be chairperson and agree on a name by consensus;
- In the unlikely event that no consensus is reached by members of the Sector with respect to the choice of nominee for the position of chairperson, the identity of the chairperson of the Inaugural Steering Committee will be arrived at through a system of casting of lots by the Office of COS&HOPS in the presence of members of the Sector.

b. Procedure for selection of Vice-Chairperson

- The Vice-Chairperson shall be drawn from the pool of persons who expressed interest in the position of Vice-Chairperson.
- The procedure for the selection of the Vice-Chairperson shall be exactly the same as that of the Chairperson.

c. Procedure for Selection of the Five CEOs

- The Five CEOs will be drawn from the five Sectors listed in 3.1 above.
- Upon receipt of the published results of the expressions of interest for these positions, the Office of COS&HOPS will invite each of the five sectors to deliberate on the list of persons interested to be the CEO representative for each respective sector and agree on a name by consensus;
- In the unlikely event that no consensus is reached by members of the Sector, the name of the CEO representative of the respective Sector(s) will be arrived at through a system of casting of lots by the Office of COS&HOPS in the presence of members of the Sector.

3.3.2 Procedure for Selection of the Two (2) Representatives of the Standing Committees on the Revitalisation and Re-energisation of RAAs from the State Departments

The names of the nominees of the above referenced positions will be provided by the Dean of the Principal Secretaries following consultations with colleague Principal Secretaries who have RAAs under their ward.

3.3.3 Procedure for Selection of the One (1) Representative of the Heads of Internal Audit

The nominee for this category shall be provided by the caucus of Heads of Internal Audit that serve in RAAs.

3.3.4 Procedure for Selection of the One (1) Representative of the Corporation Secretaries

The nominee for this category shall be provided by the caucus of Corporation Secretaries that serve in RAAs.

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A. GOVERNANCE AND PUBLIC ADMINISTRATION SECTOR

Number of State Departments & Key Offices: 14				
S/No.	Ministry	State Department	S/No.	Regulatory Authority/ Agency
1.	Executive Office of the President	Executive Office of the President	1.	Gambling Regulatory Authority
2.	Office of the Prime Cabinet Secretary & Ministry of Foreign and Diaspora Affairs	State Department for Science, Research & Innovation	2.	National Commission for Science Technology and Innovation
3.	Ministry of Interior and National Administration	State Department for Internal Security and National Administration	3.	Public Benefit Organisations Regulatory Authority
			4.	National Authority for the Campaign Against Alcohol and Drug Abuse
			5.	Independent Policing Oversight Authority
			6.	Private Security Regulatory Authority
			7.	National Cohesion and Integration Commission
			8.	Firearms Licensing Board
4.	Ministry of Defence	Defence	9.	The Kenya Space Agency
5.	Office of the Attorney General	The State Law Office	10.	Council for Legal Education
			11.	Auctioneers Licensing Board
			12.	Office of the Registrar of Political Parties
			13.	Advocates Complaints Commission
			14.	Business Registration Services

B. LAND AND NATURAL RESOURCES SECTOR

Number of State Departments: 10				
S/No.	Ministry	State Department	S/No.	Regulatory Authority/ Agency
1.	Ministry of Environment, Climate Change and Forestry	State Department for Environment and Climate Change	15.	National Environmental Management Authority
		State Department for Forestry	16.	Kenya Forest Service
2.	Ministry of Tourism and Wildlife	State Department for Tourism	17.	Tourism Regulatory Authority
		State Department for Wildlife	18.	Kenya Wildlife Service
3.	Ministry of Mining, Blue Economy and Maritime Affairs	State Department for Mining	19.	Mineral Rights Board
			20.	Geologists Registration Board
		State Department for The Blue Economy and Fisheries	21.	Kenya Fisheries Service
			22.	Kenya Fish Marketing Authority
		State Department for Shipping and Maritime Affairs	23.	Kenya Maritime Authority
4.	Ministry of Lands, Public Works, Housing and Urban Development	State Department for Lands and Physical Planning	24.	Physical Planners Registration Board
			25.	Valuers Registration Board
			26.	Land Surveyors Board

C. INFRASTRUCTURE SECTOR

Number of State Departments: 11				
S/No.	Ministry	State Department	S/No.	Regulatory Authority/ Agency
1.	Ministry of Roads and Transport	State Department for Roads	27.	Kenya Roads Board
			28.	Kenya National Highways Authority
			29.	Kenya Urban Roads Authority
			30.	Kenya Rural Roads Authority
			31.	Engineers Board of Kenya
			32.	Kenya Engineering Technologists Registration Board
		State Department for Transport	33.	LAPSSET Corridor Development Authority
			34.	National Transport and Safety Authority
			35.	The Nairobi Metropolitan Area Transport Authority
			36.	The Railway City Development Authority
		State Department for Aviation and Aerospace Development	37.	Kenya Civil Aviation Authority
2.	Ministry of Lands, Public Works, Housing and Urban Development	State Department for Housing and Urban Development	38.	Estate Agents Registration Board
		State Department for Public Works	39.	National Construction Authority
			40.	The National Building Inspectorate
			41.	Board of Registered Architects and Quantity Surveyors
			42.	Building Surveyors Registration Board

SCHEDULE 1 - RAAs PER THE FIVE SECTORS IN THE PLAN (PREPARED BY THE OFFICE OF COS&HOPS – JULY 2026)

3.	Ministry of Information, Communications and The Digital Economy	State Department for Broadcasting and Telecommunications	43.	Communications Authority of Kenya
			44.	Media Council of Kenya
		State Department for ICT and The Digital Economy	45.	Office of the Data Protection Commissioner
			46.	Konza Technopolis Development Authority
			47.	Kenya ICT Authority
4.	Ministry of Water, Sanitation and Irrigation	State Department for Water and Sanitation	48.	Water Services Regulatory Board
			49.	Water Resources Authority
			50.	Hydrologists Registration Board
5.	Ministry of Energy and Petroleum	State Department for Energy	51.	Energy and Petroleum Regulatory Authority

D. SOCIAL SECTOR

Number of State Departments: 13				
S/No.	Ministry	State Department	S/No.	Regulatory Authority/ Agency
1.	Ministry of Public Service, Human Capital Development and Special Programmes	State Department for Public Service and Human Capital Development	52.	Institute of Human Resource Management
2.	Ministry of Health	State Department for Medical Services	53.	Social Health Authority
			54.	Kenya Tissue and Transplant Authority
			55.	National Syndemic Diseases Control Council
		State Department for Public Health and Professional Standards	56.	Kenya Medical Practitioners & Dentist Council
			57.	Kenya Health Professionals Oversight Authority
			58.	Counsellors and Psychologists Board
			59.	Physiotherapy Council of Kenya

SCHEDULE 1 - RAAs PER THE FIVE SECTORS IN THE PLAN (PREPARED BY THE OFFICE OF COS&HOPS – JULY 2026)

			60.	Clinical Officers Council of Kenya
			61.	Kenya Medical Laboratories Technicians and Technologists Board
			62.	Nursing Council of Kenya
			63.	Health Records and Information Managers Board
			64.	Pharmacy and Poisons Board
			65.	Public Health Officers and Technicians Council
			66.	Kenya Nuclear Regulatory Authority
			67.	National Quality Control Laboratory
			68.	Kenya National Public Health Institute
			69.	Occupational Therapy Council
3.	Ministry of Education	State Department for Basic Education	70.	Kenya National Examinations Council
		State Department for Technical, Vocational Education and Training (TVET)	71.	Technical and Vocational Education and Training Authority
			72.	Curriculum Development Assessment and Certification Council
			73.	Kenya National Qualifications Authority
		State Department for Higher Education	74.	Commission for University Education
			75.	Kenya Universities and Colleges Placement Service
			76.	Universities Funding Board
4.	Ministry of Youth Affairs, Creative Economy and Sports	State Department for Youth Affairs and Creative Economy	77.	National Youth Council
			78.	Kenya Film Classification Board
			79.	Kenya Copyright Board

SCHEDULE 1 - RAAs PER THE FIVE SECTORS IN THE PLAN (PREPARED BY THE OFFICE OF COS&HOPS – JULY 2026)

		State Department for Sports	80.	Kenya Anti-Doping Agency
			81.	Sports Registrar
5.	Ministry of Gender, Culture and Children Services	State Department for Children Services	82.	National Council for Children's Services
6.	Ministry of Labour and Social Protection	State Department for Labour and Skills Development	83.	National Industrial Training Authority
			84.	Kenya National Labour Board
			85.	The General Wages Council
			86.	National Employment Authority
			87.	National Social Security Fund
		State Department for Social Protection and Senior Citizen Affairs	88.	National Council for Persons with Disabilities

E. FINANCE AND PRODUCTION ECONOMY SECTOR

Number of State Departments: 10				
S/No.	Ministry	State Department	S/No.	Regulatory Authority/ Agency
1.	Ministry of Agriculture and Livestock Development	State Department for Agriculture	89.	Agriculture and Food Authority
			90.	Tea Board of Kenya
			91.	Kenya Plant Health Inspectorate Services
			92.	Pest Control Products Board
			93.	National Biosafety Authority
		State Department for Livestock Development	94.	Kenya Veterinary Board
			95.	Veterinary Medicines Directorate
			96.	Kenya Leather Development Council
			97.	Kenya Dairy Board

SCHEDULE 1 - RAAs PER THE FIVE SECTORS IN THE PLAN (PREPARED BY THE OFFICE OF COS&HOPS – JULY 2026)

2.	Ministry of Investments, Trade and Industry	State Department for Investments Promotion	98.	Export Processing Zones Authority
			99.	Special Economic Zones Authority
		State Department for Trade	100.	Warehouse Receipt Systems Council
			101.	Kenya Trade Remedies Agency
		State Department for Industry	102.	Kenya Bureau of Standards
			103.	Kenya National Accreditation Services
			104.	Kenya Industrial Property Institute
			105.	Scrap Metal Council
			106.	Anti-Counterfeit Authority
3.	Ministry of Co-operatives & Micro, Small and Medium Enterprises (MSMEs) Development	State Department for Co-operatives	107.	Sacco Societies Regulatory Authority
			108.	Commissioner for Cooperatives
		State Department for Micro, Small and Medium Enterprises (MSMEs) Development	109.	Micro and Small Enterprise Authority
4.	The National Treasury	The National Treasury	110.	Central Bank of Kenya
			111.	Kenya Revenue Authority
			112.	Capital Markets Authority
			113.	Competition Authority of Kenya
			114.	Insurance Regulatory Authority
			115.	Kenya Institute of Certified Investments and Financial Analysts
			116.	Unclaimed Financial Assets Authority
			117.	Kenya Deposit Insurance Corporation
			118.	Financial Reporting Centre
			119.	Nairobi International Financial Centre Authority

SCHEDULE 1 - RAAs PER THE FIVE SECTORS IN THE PLAN (PREPARED BY THE OFFICE OF COS&HOPS – JULY 2026)

			120.	Registration of Certified Public Secretaries Board
			121.	Institute of Certified Public Accountants
			122.	Institute of Certified Public Secretaries of Kenya
			123.	Kenya Accountants and Secretaries National Examination Board
		State Department for Public Investments and Assets Management	124.	Privatization Authority
			125.	Retirement Benefits Authority
			126.	Public Procurement Regulatory Authority
			127.	Kenya Institute of Supplies Management
			128.	Kenya Institute of Supplies Examination Board